

## TOWN OF SWANTON P.O. BOX 711 1 ACADEMY STREET SWANTON, VT 05488

## **Employment Application**

Applicant Information								
Full Name:					Date:			
	Last	First			М.І.			
Address:	Street Address					Apartment/Unit #		
	City				State	ZIP Code		
Phone:		E	Email					
Date Available: Social Security No.:				Desired Salary: <b>\$</b>				
Position App	blied for:							
Are you a citizen of the United States?					YES /ork in the U.S.? □	NO □		
Have you ever worked for this company?				ien?				
Have you ev	ver been convicted of a felo	YES NO ony? □ □						
lf yes, expla	in:							
Education								
High School	:	Address:						
From:	То:	_ Did you graduate?	YES	NO □	Diploma:			
College:		Address:						
From:	То:	Did you graduate?	YES		Degree:			
Other: Address:								
From:	То:	_ Did you graduate?		NO □	Degree:			

Reference	es

Please list three professional references.	
Full Name:	Relationship:
Company:	Dhana
Address:	
Full Name:	Relationship:
Company:	Dhono:
Address:	
Full Name:	Relationship:
Company:	Dhana
Address:	
Previous Er	nployment
Company:	Phone:
Address:	Cum an da an
Job Title:	
Responsibilities:	
From: To:	Reason for Leaving:
May we contact your previous supervisor for a reference?	YES NO
Company:	Phone:
Address:	Supervisor:
Job Title:	
Responsibilities:	
From: To:	Reason for Leaving:
May we contact your previous supervisor for a reference?	YES NO

Previous Employment

Company:							
Job Title:							
Responsibilities:							
From: To:	Reason for Leaving:						
May we contact your previous supervisor for a reference?	YES NO						
Military Service							
Branch:	From:_		То:				
Rank at Discharge:	Type of Discharge:						
If other than honorable, explain:							
Disclaimer and Signature							
I certify that my answers are true and complete to the best of my knowledge.							
If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.							

Signature:					Date:	
ls a resume attac	hed?	YES	NO □			

## CERTIFICATION BY APPLICANT (Read carefully before signing.)

All information provided by me is true and correct to the best of my knowledge. I understand omissions or misrepresentations may be cause for rejection or, if employed, may be just cause for dismissal. I hereby authorize any former employer, person, firm, corporation or educational institution listed herein including this municipality to answer any and all questions and provide documents and agree to hold all persons harmless for giving any and all truthful information within their knowledge or records. I understand this is a preliminary application and not a contract to employ me. Furthermore, in the event I am hired, my employment shall be completely voluntary and may be terminated at will at any time for any non-discriminatory reason upon notice by either myself or the municipality. I agree to comply with all reasonable rules of the municipality as a condition of employment.

Applicant's Signature: \_\_\_\_\_ Date \_\_\_\_\_

Town of Swanton is an equal opportunity employer. It is the policy of this municipality to provide equal employment opportunity to all applicants and employees without regard to race, color, religion, sex, national origin, ancestry, place of birth, age, marital status, pregnancy status, genetic information, physical or mental condition, HIV status, veteran status, sexual orientation, gender identity, or other category protected by state or federal law. No question is asked on this application or during the application process for the purpose of excluding any applicant due to the aforementioned protected categories or other category protected by state or federal law.