

## Town of Swanton

### Road Takeover Policy

December 3, 2024

**Purpose:** The purpose of this policy is to provide what is required before the Town takes over a road. It is the sole discretion of the Town as to whether or not to take over a road. The following are the minimum requirements that must be met.

**Road Construction:** The road must be constructed to the Town's adopted road standards as modified below. The subbase shall be a minimum of 18 inches of dense graded crushed stone. The base course of asphalt shall be type IIS a minimum of 2.5 inches thick. The wear course of asphalt shall be a minimum of 1.5 inches thick. It is preferred that the wear course be applied 1 year after completion of construction in the development.

**Road Condition:** The road and all drainage elements must be in good condition. The top course of asphalt must be no older than five years. The Town Road Commissioner and Road Foreman shall inspect the road and report its condition to the Selectboard.

**Right of Way:** The road must be designed with a minimum of a 50-foot right of way that can be conveyed to the Town. The developer will cover all legal costs of conveying the road to the Town to include the Town's legal fees.

**Storm Water Permits:** Any storm water permits related to the development must be current and the road portion separate from other properties connected to the road. When this condition cannot be met, the Selectboard may consider a maintenance and repair agreement in lieu of road takeover. The homeowners association or equivalent would be responsible for maintaining the storm water permit and associated costs.

**Snow Removal:** The road shall have a cul-de-sac large enough for the Town plows to be able to turn around at the end of the road.

**Engineer Certification:** The owner/developer shall have a licensed engineer provide a letter that states the road meets the requirements listed above before the Town agrees to take over the road.


**Developer Coordination:** The selectboard recommends that the developer of a subdivision that desires the Selectboard to take over the road coordinate with the Selectboard during the site review process with the Develop Review Board. While a sitting Selectboard cannot guarantee the actions of a future board, early review and approval by the current Selectboard is recommended.

**Written Request:** The owner/developer shall provide a written request for a road takeover. At a minimum, the request shall address all items noted above. This request MUST be received a minimum of THIRTY (30) days prior to the the Selectboard meeting that will consider the request.


**Effective Date:** This policy shall be effective upon passage and supersedes the previous policy dated July 16, 2024 and shall remain in effect until such time as amended, replaced, or repealed by the action of the Selectboard of the Town of Swanton.

**Town of Swanton  
Road Takeover Policy  
December 3, 2024**

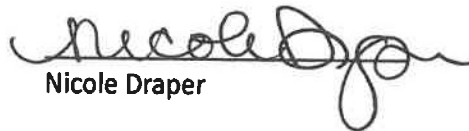
Signed this 3<sup>rd</sup> day of December, 2024

  
Joel A. Clark

  
Earl Fournier

  
Brendan Long

  
Steve Bourgeois

  
Nicole Draper