

**SELECTBOARD
SPECIAL ORGANIZATIONAL MEETING
AGENDA**

**Swanton Town Office Building
1 Academy Street, Swanton, VT 05488
Wednesday, March 5, 2025 @ 6:00 p.m.**

Members of the public are welcome to attend this meeting in-person. There is ZOOM public access also for this meeting. Anyone desiring to participate & listen in on the meeting by cell or landline phone should dial 1-929-205-6099 and enter the Meeting ID# 353 203 4083 when prompted & announce your name (charges may apply). To join the ZOOM meeting online on a computer, click on this link: <https://us06web.zoom.us/j/3532034083?pwd=4KPJGahm9WvBymkaeBWhjbk7Y3oPel.1> Please state your name prior to speaking so that other participants will know who is speaking. Note that this meeting is being recorded and that when you are unmuted every sound in the range of your microphone can be heard by other ZOOM participants. The Selectboard meeting agenda is also posted on the AGENDA page of the Swanton Town website. Please make a copy of it for reference during the meeting: www.swantonvt.gov

- A. Call to Order
- B. Pledge of Allegiance
- C. Agenda Review
- D. Public Comments

E. Reorganization of Selectboard & Appointments:

1. MOTION TO ELECT _____ AS **CHAIR OF THE SWANTON SELECTBOARD** FOR THE YEAR MARCH 5, 2025 TO MARCH 3, 2026.
2. MOTION TO ELECT _____ AS **VICE CHAIR OF THE SWANTON SELECTBOARD** FOR THE YEAR MARCH 5, 2025 TO MARCH 3, 2026.
3. MOTION TO APPOINT **CHRISTINA CANDELS** AS **CLERK FOR THE SWANTON SELECTBOARD** FOR THE YEAR MARCH 5, 2025 TO MARCH 3, 2026
4. MOTION THAT THE SWANTON SELECTBOARD ADOPT **ROBERT'S RULES OF ORDER** FOR THE RULES OF PROCEDURE FOR THE SWANTON SELECTBOARD FOR THE YEAR MARCH 5, 2025 TO MARCH 3, 2026
5. MOTION THAT THE SWANTON SELECTBOARD SCHEDULE ITS **REGULAR MEETINGS ON THE FIRST (1ST) AND THIRD (3RD) TUESDAYS OF EACH MONTH at 6:00 p.m.**, AND THAT THE TOWN ADMINISTRATOR SHOULD SET THE MEETING AGENDA AND EACH SELECTPERSON MAY ADD TO IT AT THEIR DISCRETION IN ACCORDANCE WITH STATE LAW FOR THE YEAR MARCH 5, 2025 TO MARCH 3, 2026.

6. MOTION TO APPROVE *THE FOLLOWING LIST OF TASK REPRESENTATIVES* FOR THE SELECTBOARD, AS FOLLOWS, FOR THE YEAR MARCH 5, 2025 TO MARCH 3, 2026.

- Highway Commissioner _____
- Police Rep. _____
- Recreation Rep. _____
- Economic Development Rep. _____
- Personnel Rep. _____
- Legal Rep. _____
- Animal Control Rep. _____

7. EXECUTIVE SESSION (Personnel)

8. MOTION THAT THE SWANTON SELECTBOARD APPOINT _____ AS *TREE WARDEN* FOR THE TOWN OF SWANTON FOR THE YEAR MARCH 5, 2025 TO MARCH 3, 2026

9. MOTION TO APPOINT _____ AND _____ AS THE TOWN OF SWANTON'S *REPRESENTATIVES ON THE BOARD OF DIRECTORS FOR THE NORTHWEST REGIONAL PLANNING COMMISSION* FOR THE YEAR MARCH 5, 2025 TO MARCH 3, 2026.

10. MOTION TO APPOINT _____ AS THE TOWN OF SWANTON'S *REPRESENTATIVE ON THE TRANSPORTATION ADVISORY COMMITTEE OF THE NORTHWEST REGIONAL PLANNING COMMISSION* FOR THE YEAR MARCH 5, 2025 TO MARCH 3, 2026.

11. MOTION TO APPOINT _____ AS THE TOWN OF SWANTON'S *ALTERNATE REPRESENTATIVE ON THE TRANSPORTATION ADVISORY COMMITTEE OF THE NORTHWEST REGIONAL PLANNING COMMISSION* FOR THE YEAR MARCH 5, 2025 TO MARCH 3, 2026.

12. MOTION TO APPOINT _____ AS THE TOWN OF SWANTON'S *REPRESENTATIVE ON THE NORTHWESTERN SOLID WASTE DISTRICT* FOR THE YEAR MARCH 5, 2025 TO MARCH 3, 2026.

13. MOTION TO APPOINT THE FOLLOWING PERSONS TO SERVE ON THE TOWN OF SWANTON'S *RECREATION COMMISSION* FOR THE YEAR MARCH 5, 2025 TO MARCH 3, 2026. _____

F. Minutes

- a) February 18, 2025 Regular Selectboard Meeting
- b) February 24, 2025 Selectboard and Village Board of Trustees Special Joint Budget Informational Meeting

G. Town Business

- a) Announce Election Results
- b) Items In Progress/Under Consideration for 2025

H. Any Other Necessary Business

I. Correspondance

J. Public Comments (Reprise)

K. Upcoming Events

- a) Thursday, March 6, 2025 -5:30 p.m. Joint DRB and Panning Commission Meeting
Town Offices and Zoom
- b) Sunday, March 9, 2025 @ 2 a.m. Daylight Savings Time Begins (Spring Ahead)
- c) Tuesday, March 18, 2025 @ 6:00 pm Selectboard Meeting Town Offices & Zoom
- e) Thursday, March 27, 2025 @ 6:00 pm – DRB Meeting – Town Offices
- f) April 1, 2025 – Dog Licenses Due – Available at Town Clerk’s Office

L. Adjournment

MOTIONS FOR ENTERING EXECUTIVE SESSION

MOTION #1: I move *that we find* that we enter executive session for the Selectboard to receive confidential contract & personnel information for which the premature disclosure of it to the general public would clearly place the Selectboard & others at a substantial disadvantage.

Roll Call Vote on Motion.

MOTION #2: I move *that based on our just made findings* that premature disclosure would place the Selectboard & others at a substantial disadvantage, we enter executive session. *Roll Call Vote on Motion.*